



BOISE STATE UNIVERSITY

Fall and Spring 2017-2018

Course Registration: [Click Here](#)

1 Credit Course

Course Description: High-Quality Matters: Training Your Team

This course is designed for special education directors, special education consulting teachers and special education teacher-leaders that would like to increase their knowledge and skills in developing high-quality professional development. Participants will learn the critical components of developing learning environments for adult learners. Activities in this credit course will help participants understand how to reinforce important system changes in a district that will help special education teachers develop high-quality IEPs that will make a difference for students with disabilities. Participants will increase their knowledge about specific coaching components that create a positive culture and supportive environment for special education teachers.

Required Readings and Resources

Matherson, L., & Windle, T. M. (2017, March). What Do Teachers Want from Their Professional Development? Four Emerging Themes. *Delta Kappa Gamma Bulletin*, 83(3), 28-32.

Components of the Idaho Special Education Manual and Guidance Documents

Idaho SESTA documents and training modules

General Supervision File Review Checklist

Course Objectives

Participants will be able to:

- Increase understanding of what constitutes high-quality professional development
- Increase understanding with developing learning environments for adult learners
- Increase understanding of components of a high-quality IEP
- Increase skills in utilizing coaching techniques to increase positive culture

Required Participation


- Attend High-Quality Matters: Training Your team face-to-face training in September/October 2017
- Attend and participate in all online web meetings (30 minutes each) facilitated by Idaho SESTA Instructional Coordinators on the following dates:
 - 11/13/17
 - 01/08/18
 - 02/12/18

Each virtual meeting will be recorded and posted on the Idaho Training Clearinghouse for review if you are unable to attend the live meeting and have notified the instructor ahead of time.

- Read documents and resources or watch training modules, as instructed, to prepare for virtual meetings. Each required task will be listed in the Assignments section of this syllabus.
- Participate in online Edmodo group titled High-Quality Matters: Training Your Team as indicated in Assignments section of this syllabus
- Create one 30-minute training within your school or district (see Assignments section of this syllabus for specific requirements)

Professional Development Attendance Guidelines

By taking this professional development credit, you are agreeing to attend a 1-day (6.5 hour) High-Quality Matters: Training Your Team training presented by Idaho SESTA, attend and participate in 3 online web meetings, read one article, participate in online Edmodo group, and create a 30-minute training within your school or district. If you do not attend the 1-day (6.5 hour) High-Quality Matters: Training Your Team training presented by Idaho SESTA, attend and participate in 3 online web meetings, read one article, participate in online Edmodo group, and create a 30-minute training within your school or district, you will receive a grade of **Fail** for the PD credit.

Tasks	Assignments	Date Posted:	Date Due:	Time												
<p>Attend face-to-face training titled High-Quality Matters: Training Your Team</p> <p>Link to registration: www.idahotc.com</p>	 <table border="1" data-bbox="391 260 1024 331"> <tr> <td>ID. FALLS</td> <td>CDA</td> <td>LEWISTON</td> <td>TWIN</td> <td>NAMPA</td> <td>BOISE</td> </tr> <tr> <td>Sept 12</td> <td>Sep 19</td> <td>Sep 22</td> <td>Sep 29</td> <td>Oct 2</td> <td>Oct 3</td> </tr> </table> <p>Already developing great IEPs? Need to train others to do the same? This advanced training will prepare you to train your teams to develop high-quality eligibilities and IEPs that align with the GSFR compliance checklist. Join us to learn about best PD practices and delivering engaging content to adult learners. Ideal for special education directors, consulting teachers and special education teacher-leaders.</p>	ID. FALLS	CDA	LEWISTON	TWIN	NAMPA	BOISE	Sept 12	Sep 19	Sep 22	Sep 29	Oct 2	Oct 3	Varies by location	N/A	6.5 hours
ID. FALLS	CDA	LEWISTON	TWIN	NAMPA	BOISE											
Sept 12	Sep 19	Sep 22	Sep 29	Oct 2	Oct 3											
<p>Must Register for Edmodo and join High-Quality Matters: Training Your Team (Credit Course)</p> <p>Group code: nwyur7</p>	<p>Got to www.edmodo.com</p> <p>Create free account</p> <p>Click Join a Group</p> <p>Enter group code: nwyur7</p>	N/A	10/10/17													
<p>Edmodo Response</p> <p>Topic: What do teachers want from their professional development?</p>	<p>Read article (can be found in Edmodo group)</p> <p>Post on Edmodo</p> <p>Answer question (300-500 characters) and respond to two other posts</p> <ol style="list-style-type: none"> 1. What does the most useful professional develop focus on? 2. What components do teachers desire from professional development? 3. Give an example of how a school could design PD using this information. 	10/10/17	10/13/17	30 minutes												
<p>Online web meeting</p> <p>Topic: How to use data to determine appropriate professional development</p> <p>Participate in a live webinar using Zoom link</p>	<p>Participate in online web meeting on using data to develop a plan for professional development.</p>	11/13/17	11/15/17	30 minutes												
<p>Activity: Collect data by reviewing files</p>	<p>Using the General Supervision File Review (GSFR) checklist, review 3 student IEPs</p>	12/1/17	12/30/17	Up to 2 hours												
<p>Online web meeting</p> <p>Topic: How to use a training plan to build a training</p> <p>Participate in a live webinar using Zoom link</p>	<p>Participate in online web meeting on using a training plan to build a training</p>	1/08/18	1/10/18	30 minutes												

Online web meeting Topic: How to use a training plan to build a training Participate in a live webinar using Zoom link	Tips on creating a 30-minute training (slideshow and activities)	02/12/18	02/14/18	30 minutes
Optional check in with instructors	Post questions on Edmodo	03/04/18	04/15/18	N/A
Activity: Create training plan and training documents (slideshow)	Upload training plan and documents to Edmodo		04/09/18	Up to 4 hours
Write no more than one page answering the outlined questions and upload to Edmodo	Answer the following questions: 1. What is the biggest takeaway you have learned? 2. Identify one area discussed in this course and set a goal to expand your knowledge and adjust your current practice.	04/02/18	04/15/08	30 minutes
Total				15 hours

Assignments, Grading Scale, and Grading Policies

Grading Scale:

Pass or Fail

Grading Policies:

In order to Pass and receive credit, participants must:

1. Attend the 1 day of training
2. Complete all assignments as indicated by the individual due dates above

Instructor of Record Information

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